



**KUMARAGURU COLLEGE OF TECHNOLOGY
COIMBATORE – 641 049**

(An Autonomous Institution affiliated to Anna University, Chennai)

**IQAC Meeting -I
MINUTES OF THE MEETING**

Committee name: IQAC	
Meeting Date: : 21.11.2017, 3.00 P.M to 5.30 P.M	
Participants of the meeting	
Name	Designation
Dr.R.S. Kumar	Principal
Mr. G. Muniasamy	Exécutive Officer(Management representative)
Dr. S. John Alexis	Professor, Automobile Engineering
Dr.N.Sarasvathy	Professor, Biotechnology
Dr.J.Premalatha	Professor, Civil Engineering
Dr.M.Ezhilarasi	Professor, Electronics and Instrumentation Engineering
Dr. R. Venkatesan	Professor, Mechatronics
Dr V.Vanitha	Professor , Information Technology
Dr.V.Muthukumar	Professor, Mechanical Engineering
Dr. P. Devaki	HoD- S&H
Dr.J.Srinivasan	Professor -Fashion Technology
Dr.Bhaarathi Dhurai	HoD – Textile Technology
Dr.J.Cynthia	HoD – Computer Science and Engineering
Dr.Rani Thottungal	HoD-Electrical and Electronics Engineering
Dr.S.A.Pasupathy	HoD - Electronics and Communication Engineering
Dr.V.Geetha	Associate Professor – MCA
Prof.S.Bhaskar	Associate Professor/Centre of Academic Excellence
Dr.E.A.Vimal	DCOE
Mr.P.Jeeva	Administrative Officer
Mr. M.Mhuthukumar	Technical Staff
Dr. R. Manivel	Professor – Mechanical Engineering (Special invitee)
Dr.V.Vijilesh	Associate Professor, IT / OSA (Special invitee)
Nishanth S	Alumni
Prem SB	Student/ ECE
K. S. Soundhariya	Student/MCA
Mr. Viswanathan	Parent

Members who did not attend	
Dr. K.Sundararaj	HoD-Aeronautical Engineering
Dr.J.Srinivasan	Professor -Fashion Technology

Action taken report on the previous meeting

1. 79 courses were floated under FCLF for Odd Semester 2017-18. Out of that, students registered under 52 courses. Class strength is restricted to a maximum of 30.
2. Add/drop option also provided to students in FCLF Course
3. A 3 day boot camp IGNITE is conducted followed by Swagatham.

Highlights :

External Relations - NIRF activities, Review - Pujyasri Omkarananda Mahaswamigal's visit to KCT - Physics & Chemistry Lab Inauguration-Debrief - PMKVY - AQAR – Report - Winter Vacation - AQIS - Budget Utilisation -PG Curriculum- NBA Prequalifier- GATE Training, Questions Comprehensive exam - Industrial Conclave 2017 – Awards - Journals published, Research K-STEM 18, Grants sanctioned.

Action Items:

Codes: **A:** Action **C:** Comment **D:** Decision **R:** Recommendation

Item	Code	Description	Responsibility	Due Date
1	EXTERNAL RELATIONS			
	C	<p>Mentoring - What is in it for me? (in the psychological perspective)</p> <p>Ms.Geetha focussed on Mentoring process. She elaborated on GROW Model which consists of Grow, – Goal, Reality, options, way forward. There should be a goal. To reach the goals, there is a particular reality check. Habit is one of the pillars to bring the student from the current state to preferred state. In mentoring, there should be boundaries what can and what cannot be shared with the students. Trust, rapport and habits are the facilitating process what the student needed should be concentrated on. Only then the student reaches his/her potential. There needs to be a structure for exploration. Acceptance is the corner stone/key for the student. Mentors are to concentrate on Repetition, Acceptance, Facilitation, Explore, Structure, Role models, support and guidance</p>	Ms. Geetha Advanced Practitioner of Neruo-Linguistic Programming (NLP), Gestalt Therapy, Transactional Analysis, Movement therapy and Art therapy and Yoga Teacher	
2	INSTITUTIONAL			

	C	NIRF activities, Review Student details, Faculty details, Placement data, Internships entry in portal completed. Finance – clarifications requested from NIRF. Research and Consultancy, Higher education – To be completed. Scholarships –Data to be sent immediately – AE, EIE, FT 3 year PG - MCA is now open – data to be entered. No evaluation criteria weight is provided till date. Infrastructure , Entrepreneurship – received data.	Dr.R.Shanthi& Mr C S Senthilkumar	
	D	Pujyasri Omkarananda Mahaswamigal visit to KCT and address to faculty, staff, students.	HODs	22.11.2017
	C	Physics & Chemistry Lab Inauguration-Debrief All HODs congratulated Dr. P. Devaki for the successful and grand inauguration of Physics, Chemistry and acousto-optic lab. HOD S&H confirmed many research proposals to the tune of Rs. 60 Lakhs.	Dr.P.Devaki	
	C	PMKVY EEE – 9 students entered. EIE, AU, CE, FT – 15 students each.	HoDs& Mr.M.Mhuthukumar	Immediate
	A	AQAR – Report HR to give details.	Dr.A.Nirmal Kumar	
	D	Winter Vacation Tentative dates December 1 st 2017 to January 2 nd 2018. Activities to be completed before availing winter vacation will be circulated.	COEs	
	C	AQIS MODROBS – ECE and Textile (Only one can apply) Portal yet to be opened. FDP – CSE, BT, FT/Mech, ECE, IT, S&H – Do interdepartmental activity (Only 2 eligible) RPS – CSE, BT/Mech, TXT/IT, CE, EEE/MCE, ECE/BT , S&H - Do interdepartmental activity (Only 3 can apply) GOC – BT/KSTEM STTP – ECE/S&H/MCE, TXT/CE, ME/S&H, EEE/EIE/IT/ CSE, AE/AU, (Only 5 can apply) Last date is 30 th November to upload. 23 rd November is the last date for scrutiny.		30.11.2017
3	ACADEMICS			
	C	Budget Utilisation All departments have given the relevant data.	HoDs	
	D	PG Curriculum Revamp First round of meeting was held. All departments to be ready with revamped curriculum.	Principal, HoDs	
	A	NBA Prequalifier (Auto, Aero, MCE,Mech,BT& E&I) Biotech has submitted the compliance.	Respective HoDs, CAE	

	A	GATE Training Questions and Comprehensive exam All the departments are giving GATE coaching. Comprehensive exam - 6 th semester ending or 7 th semester beginning to be finalized.	HoDs	
	D	Industrial Conclave Computing cluster in December 2017.	HoDs	Dec,2017
4	Awards			
	C	Winners of Chathra Vishwakarma AICTE Award KCT adjudged as second best in the country KENAF project by FT- won gold medal in Biotech cluster. Winners of NDRF Bio (Gold), TXT (Silver & Bronze) Winners of TN Skill Summit Civil – 1 st Prize Winners of Social Enterprize at Azim Premji University for Product Development Mechanical Engineering Mr. Ramesh Kumar and team ECE – 2 nd Prize	Dr.N.Ramsundaram& Dr.S.A.Pasupathy	
	C	Award by Cambridge University Cambridge University has recognised KCT as top 25 institutions which have done good preparatory work of English BEC course.	Mr. B. Arockia Lawrence Vijay and team English	
	C	National Awards Principal congratulated HOD biotech, ECE for winning All India first prize in World India Food Hackathon. Prize was given by the honourable president of India on 05 th November, 2017.	HoD BT & HoD ECE	
5	RESEARCH			
	C	2017 – Journals published, Research K-STEM 18, Grants sanctioned. 124 papers indexed. 256 papers published. All the HODs congratulated the coordinators for efficient publishing and coordination.	Dr.R.Manivel	

Date: 21.11.2017



PRINCIPAL