



KUMARAGURU COLLEGE OF TECHNOLOGY

COIMBATORE – 641 049

(An Autonomous Institution affiliated to Anna University, Chennai)

IQAC Meeting - III

MINUTES OF MEETING

Committee name: Internal Quality Assurance Cell	
Meeting Date: 01.02.2017 -- 3.00 P.M to 5.00 P.M	
Participants of the meeting:	
Name	Designation
Dr.R.S.Kumar	Principal
Mr. G. Muniasamy	Exécutive Officer (Management representative)
Dr.N.Sarasvathy	Professor, Biotechnology
Dr.J.Premalatha	Professor, Civil Engineering
Dr.M.Ezhilarasi	Professor, Electronics and Instrumentation Engineering
Dr. R. Venkatesan	Professor, Mechatronics
Dr.Bhaarathi Dhurai	Professor ,Textile Technology
Dr.V.Muthukumar	Professor, Mechanical Engineering
Mr. M. Senthil Kumar	AP (SRG) Aeronautical Engineering
Dr. T. Arunachalam	Professor- S&H
Dr. K. Malarvizhi	Professor-Electronics and Communication Engineering
Dr.J.Srinivasan	Professor -Fashion Technology
Dr. P. Devaki	Professor – Computer Science and Engineering
Dr.Rani Thottungal	Professor- Electrical and Electronics Engineering
Dr. Vijila Kennedy	Director – MBA
Prof.S.Bhaskar	Associate Professor/Centre of Academic Excellence
Prof. T. R. Sukumar	DCOE
Mr.P.Jeeva	Administrative Officer
Mr. M.Mhuthukumar	Technical Staff
Dr. R. Manivel	Professor – Mechanical Engineering (Special invitee)

R. Sundar	Student / IV MCE
R. Shangeetha	Student / II MBA
Committee Members who did not attend:	
Prof.C.Vasantharaj	Professor -Automobile Engineering
Dr.V.Geetha	Associate Professor – MCA
Dr. J. Senthil	HoD - IT
Mr.Ashok V	Alumni (2010 batch)

Action taken report on the previous meeting:

1. Implemented new process in purchase Indent Processing
2. The institution was accredited by NAAC with a 3.21 CGPA and an A grade.
3. Academic audit for the year 2016-17 odd semester has been completed.
4. A 30-hour OBE certification course was offered to selected faculty members (Batch I) from each department from September to November and is still being offered to Batch II.

Highlights :

Founders Day - Sports Activities - AICTE Extension of Approval For the year 2017-18 - Capital Indents - Yugam 2017 updates -NBA - NIRF - AQAR - DAB - New Courses PG - Smart City Hackathon - Research Activities - Brief about the placement updates

Action Items:

Codes: **A:** Action **C:** Comment **D:** Decision **R:** Recommendation

Item	Code	Description	Responsibility	Due Date
1	INSTITUTIONAL			
	D	Founders Day From 21 st to 23 rd March. KCT chess academy inauguration Mahatma Gandhi Scholarship new policy will be released.	HoDs- E&I,S&H,OSA	21.03.2017
	D	AICTE Extension of Approval for the year 2017-18	Mr.M.Mhuthukkumar Office Admin	
	D	Sports Activities	Dr.V.Albert Prem Kumar	Continuous

		<p>South India level basket ball tournament from 06th to 08th February.</p> <p>CENTIES – 03rd to 26th February.</p> <p>At KCT – 24,25,26th Feb</p> <p>SIICAA – 07th Feb to 28th Feb</p> <p>At KCT – 19,20,21 Feb</p> <p>March first week – KCT Sport League</p> <p>Coaching camp to be planned during April</p>		
	A	<p>Capital Indents</p> <p>All HODs to please raise their capital indents on or before 15th February</p>	Principal/AO	15.02.2017
	D	<p>Yugam 2017 – updates</p> <p>Starts from 03rd onwards.</p> <p>More than 30 workshops.</p> <p>Proshows on 09th, 10th and 11th February</p> <p>Timing - 5.00 P.M to 6.50 P.M.</p> <p>09th Feb- Dance – Swagatham- Host performance</p> <p>10th Feb- Anil Srinivasan Music- Engaeyum Eppodhum</p> <p>11th Feb – Proshow Sadhya</p> <p>Technical, literary and social programs.</p> <p>07.02.2017 - Panel discussion on Women Empowerment</p>	<p>Mr.V.Vijilesh</p> <p>Mr. Mukulranjan</p> <p>Mr. Janarthanan</p>	
2	ACADEMICS			
	A	<p>NBA</p> <p>Mechanical – Preparing SAR. Audit - 3rd week of March.</p> <p>EIE – To initiate activities</p> <p>MCE – SAR preparation work in progress.</p> <p>BT- To verify for the compliance</p>	<p>HoDs – Mech,E&I,</p> <p>MCE</p>	March

	D	<p>Academic Audit</p> <p>Audit findings were discussed</p> <p>Submission of AQAR is mandatory.</p> <p>Prof. S. Bhaskar will form a team.</p> <p>For this academic audit, surveys are important sub activities.</p> <p>Schedule will be shared with the HODs shortly.</p> <p>All HODs are requested to be fully prepared and take ownership for academic quality improvement in their respective departments.</p>	Prof.S.Bhaskar – CAE	
	D	<p>Department Review</p> <p>TXT – 08.02.2017</p> <p>S&H – 15.02.2017</p> <p>ME – 16.02.2017</p> <p>MCE – 22.02.2017</p> <p>MCA – 23.02.2017</p> <p>IT – 01.3.2017</p> <p>FT – 02.3.2017</p>	COE, Mr.K.S.Lakshmanan	Feb and March
	D	<p>Standing Committee</p> <p>The following was discussed in the standing committee meeting :</p> <p>In Academic Regulations 2014 (R14) and 2015 (R15), the following exists.</p> <p>Clause 10.4. If a student fails to clear a course in four attempts (one attempt as regular and three attempts as arrears, that includes the attempt of re-earning CAM) in a particular course through end semester exams/ supplementary exams, the CAM of that course will cease to be counted from the fifth attempt and the student will be allowed to appear for end semester examination and based on the</p>	CAE	Continuous

		<p>students performance in the end semester exam alone the result will be declared (that is, the student has to score a minimum of 50 out of 100 in the end semester exam for being declared to have passed in that course).</p> <p>In place of the existing one, the following was put for approval by the standing committee and the standing committee approved it.</p>		
	D	<p>NIRF</p> <p>The details regarding Ph.D Scholars full time and part time are to be updated to the NIRF. Criteria 5 - Dept. brochure is sent to stake holders.</p>	<p>Dr.R.Shanthi</p> <p>Mr.C.S.Sentthilkumar</p>	
	A	<p>DAB</p> <p>All departments are requested to complete department advisory board.</p>	<p>HoDs</p>	
	A	<p>Smart City Hackathon</p> <p>10 batches registered. CSE-3, CSE and BT- 1, IT-1, EEE-3, MCA-1, ME-1</p> <p>Webinar will be conducted on 02nd February on the procedures.</p>	<p>HoD - CSE</p>	
	A	<p>Individual Targets</p> <p>HODs to monitor and present during the departmental review meeting with Principal.</p>	<p>HoDs</p>	
3	RESEARCH			
	C	<p>Research Activities</p>	<p>Dr.R.Manivel</p>	

		<p>All HODS Congratulated Dr. Ramalatha, Dr. Ramsundaram, Dr. Alamelu, Mr. Kanagaraj, Mr. Suresh for getting a fund of US \$ 18263 from IEEE foundation for Smart Agriculture. Interdisciplinary project on Promoting smart agriculture to farmers.</p> <p>ECE, IT, CE departments are involved.</p> <p>Mobile App and Web portal will be developed and content created.</p> <p>Duration is for 10 months.</p> <p>Students (11) are already part of the project.</p>		
	C	<p>.MCA – Dr. P. Parameshwari and Dr. M. Manikandan called for review NRDMS project at Jaipur.</p> <p>Physics department inspection by Anna University was conducted on 31st January 2017 for research centre status.</p> <p>EEE will have inspection on 03rd Feb Friday.</p> <p>Management funded project proposal for 46.19 Lakhs is submitted to management for approval.</p>	Dr.R.Manivel	
	A	Steps to be taken to organise international conferences	Dr.R.Manivel	
4	PLACEMENT			
	C	<p>Brief about the placement updates</p> <p>So far 90 companies visited and 651 students got placed.</p>	Mr.K.Senthamarai Kannan	

Date: 01.02.2017



PRINCIPAL