



ARREAR -REVALUATION NOTIFICATION

NOV / DEC 2018 END SEMESTER EXAMINATIONS

1. All candidates irrespective of the marks secured in the end semester theory examinations of **B.E / B.TECH** programmes **2012 & 2013 Batch Course Completed candidates (Arrears)** can apply for revaluation.
2. To apply, a student can opt for any one of the following three options:
Option 1: Apply for photocopy of answer book only with a fee of Rs.300/-per script for both U.G and P.G.
Option 2: Apply for revaluation only with a fee of Rs.400/- per script for both UG and PG.
Option 3: Apply for Photocopy-cum- Revaluation with a fee of Rs.700/- per script for both U.G and P.G.
3. Photocopying and Revaluation work are being carried out simultaneously. If any discrepancy is noticed in the valuation after getting the Photocopy, the same maybe brought to the notice of the Controller of Examinations through their respective HoD's within 3 days from the date of receipt of the photocopy.
4. Separate application has been prescribed for Photocopy, Revaluation and Photocopy-cum-Revaluation of answer books. Multiple copies of application maybe taken and issued to the students from the respective departments.
5. All the applications, completed in all aspects, directly from the student should reach the office of the Controller of Examinations functioning at underground, Dr. Mahalingam Vigyan Bhavan, KCT **on or before 22.02.2019**.

The last date for applying for Revaluation is 22.02.2019 and the students can apply from 18.02.2019 onwards.

IMPORTANT NOTE

HoD's are informed to direct the students (who are applying for Revaluation of answerbook) to register the courses in COE office first and pay the fees in online @ Centre for Software Development(CSD), ERP office, Second floor, Dr. MVB Admin Building, KCT.

Copy to:

1. All HoDs
2. Copy submitted to The Principal for kind information
3. Copy submitted to The Executive officer for kind information
4. Admin Office/Cashier/All Notice Boards

CONTROLLER OF EXAMINATIONS (i/c)